



Code of Conduct for Members, Legal Carers (i.e. Parents and Guardians) and Teachers

On-Stage Now Performing Arts Academy is fully committed to safeguarding and promoting the wellbeing of all its members and teachers.

On-Stage Now Performing Arts Academy believes that it is important that members, teachers, administrators and legal carers (parents or guardians) associated with the academy should, at all times, show respect and understanding for the safety and welfare of others. They are also reminded of the importance of appropriate conduct, both on and off the stage and the need to display the highest levels of teamwork and respect for other members, their property, props, costumes and venues.

Members, their legal carers and teachers at On-Stage Now Performing Arts Academy are expected to abide by the following Code of Conduct:

- All members must respect teachers and their decisions.
- All members and teachers must respect the rights, dignity and worth of all participants regardless of gender, ability, cultural background or religion.
- Members should keep to agreed timings for lessons, rehearsals and performances or inform their teacher/director if they are going to be late. All players should arrive at the venue at least 5 minutes before the published start time of the lesson/rehearsal/agreed arrival time.
- Members under 13 years of age should be accompanied on arrival/departure and signed in/out by a legal carer (parent or guardian) or other responsible adult appointed by the legal carers (parents/guardians). If a child has permission to travel alone or if another responsible adult has been appointed to collect a child after any lesson/rehearsal, the teachers should be informed in writing or by email/text message beforehand.
- Collection of children after lessons/rehearsals/performances should occur within 15 minutes of the stated finish time. If a legal carer or appointed responsible adult is

unavoidably detained, a phone call should be made or a text message sent to the teacher in charge. Failure to do so may result in the Police being informed.

- Members must wear suitable clothing or footwear for lessons and rehearsal sessions.
- Members must pay any fees for courses of lessons or other events promptly. If meeting payment deadlines is problematic, a payment plan may be agreed with the Principal.
- Members or legal carers should never make offensive comments or gestures to any teachers or other members at any time.
- Any concerns or complaints should be made to the appropriate teacher, or the Principal, in a polite and respectful manner, at an appropriate time and via an appropriate medium.
- Members (under 18 years of age) and teachers/staff members should not be 'friends' or 'followers' on Social Media. Direct messages should not be exchanged between members (under 18 years of age) and teachers/staff members. All communication and messages should be delivered via legal carers (i.e. parents/guardians). If staff members are under 18 years of age, consent for direct communication from other staff should be obtained from legal carers and legal carers should be copied in on all messages.
- Members and teachers are expected to have the utmost respect for the venues and facilities that they are using.
- Members, legal carers and teachers are not allowed to smoke on premises, or whilst representing the academy at any time or venue.
- Members, legal carers and teachers are not allowed to consume alcohol or drugs of any kind on the academy premises or whilst representing the academy.

On-Stage Now
PERFORMING ARTS ACADEMY

Drama, dance and singing
Ages 8-18 • Hampton (TW12)
mary@on-stagenow.com